**DPI**

**Useful URLs:**

March 2015

**Main Campus Travel Site –** [**http://ua.unm.edu/travel/travel-information.html**](http://ua.unm.edu/travel/travel-information.html)

**Travel Procedures & Forms**

* [**Checklist for Travel DPEZ Preparers**](http://ua.unm.edu/travel/checklist-for-preparer.html)
* [**Checklist for Travelers**](http://ua.unm.edu/travel/checklist-for-traveler.html)
* [**Desktop Checklist for Travel DPEZ Preparers**](http://ua.unm.edu/resources/Desktop%20Checklist%20for%20Travelers.pdf)
* [**Direct Pay Training Lab (FIN AP 201) Workbook**](http://fssc.unm.edu/docs/DP-EZ_Training.pdf)
* [**En Route Checklist for Travelers**](http://ua.unm.edu/resources/En%20Route%20Checklist%20for%20Travelers.pdf)
* [**Fast Info on how to create a Travel DPEZ**](http://unm.custhelp.com/cgi-bin/unm.cfg/php/enduser/std_adp.php?p_faqid=319&p_created=1089697277&p_sid=W1yEg-8i&p_accessibility=0&p_lva=&p_sp=cF9zcmNoPTEmcF9zb3J0X2J5PWRmbHQmcF9ncmlkc29ydD0mcF9yb3dfY250PTQ4JnBfcHJvZHM9JnBfY2F0cz0wJnBfcHY9JnBfY3Y9JnBfc2VhcmNoX3R5cGU9YW5zd2Vycy5zZWFyY2hfbmwmcF9wYWdlPTEmcF9zZWFyY2hfdGV4dD1EUEVa&p_li=&p_topview=1)
* [**How to request a Travel Advance**](http://ua.unm.edu/travel/travel-advances.html)
* [**Insurance Coverage While Traveling**](http://ua.unm.edu/travel/insurance-coverage.html)
* [**Mileage Odometer Report**](http://ua.unm.edu/resources/mileage-report-010114.xlsx)
* [**Per Diem Calculation Grid**](http://ua.unm.edu/resources/Per%20Diem%20Calculation%20Grid-web.pdf)
* [**Procedures for Lost/ Missing Receipt**](http://ua.unm.edu/travel/lost-or-missing-receipt.html)
* [**Travel Procedures for Foreign National**](http://ua.unm.edu/travel/payment-for-foreign-nationals.html)
* [**Vehicle Rental Price Agreements**](http://purchase.unm.edu/Information%20for%20UNM%20Staff/priceagreementcarrentals.pdf)

**Useful Information**

* [**Accountable Plan Requirements**](http://ua.unm.edu/accountable-plan-requirements.html)
* [**Cost of Driving vs. Flying**](http://ua.unm.edu/travel/driving-out-of-state.html)
* [**Currency Converter**](http://www.oanda.com/converter/classic)
* [**Federal Per Diem Chart**](http://www.gsa.gov/portal/category/100120)
* [**Map Quest - Driving Directions & Distance**](http://www.mapquest.com/)
* [**Meal & Incidental Expense (M&IE) per diem rates**](http://ua.unm.edu/travel/meal-per-diem.html)
* [**Per Diem Rate Determination Flowchart**](http://ua.unm.edu/resources/perdiemflowchart1.pdf)
* [**What county is it in?**](http://www.naco.org/Counties/Pages/CitySearch.aspx)

**Taxation**

* [**http://taxation.unm.edu**](http://taxation.unm.edu)

**Accountable Plan**

* [**http://ua.unm.edu/accountable-plan-requirements.html**](http://ua.unm.edu/accountable-plan-requirements.html)

**DPEZs – Types of payments allowed on a DPEZ**

* [**DPEZ Payment Types**](http://ua.unm.edu/dpez%20payment%20types.html)

**DPI log; see status of a DPI**

* [**http://galog.unm.edu/**](http://galog.unm.edu/)

**List of Operating Ledger Account Codes**

* [**http://ua.unm.edu/resources/oplegacctdef-12-06-13.pdf**](http://ua.unm.edu/resources/oplegacctdef-12-06-13.pdf)

**Account Code General Information**

* [**http://ua.unm.edu/account-codes.html**](http://ua.unm.edu/account-codes.html)

**Helpful Banner Forms**

